DAV PUBLIC SCHOOL, MIDNAPUR
NOTICE FOR PARENTS

Date: 09.11.2026

Urgent – CBSE Special Drive for Demographic Corrections in Certificates (12.11.2026 to 19.11.2026)

With reference to the CBSE Regional Office, Bhubaneswar circular (Ref. No. F.CBSE/RO/BBSR/M&M/2026/ dated 09.11.2026), a **Special Drive** is being conducted from **12th November 2026 to 19th November 2026** to clear all pending demographic correction cases in CBSE certificates.

Eligibility: This drive is **strictly for students who have already appeared** in the Board examinations (not for currently appearing students).

Parents of concerned students (who passed CBSE X & XII Board Exam upto 2026 & need corrections) are requested to submit the requisite documents to the School Office **at the earliest** (well before 19.11.2026) so that the school can attest, forward, and submit the applications to CBSE R.O. Bhubaneswar within the drive window.

Documents to be Submitted by Parents

(Note: Do not submit original Board Marksheets/Certificates unless specifically asked.)

A. Common Documents (Required for All Cases):

1. Duly filled and signed Correction Application Form.
2. Copy of the student's valid Aadhaar Card (or relevant biometric ID).
3. Copy of the CBSE Marksheet and Passing Certificate requiring correction.
4. Class IX/XI Registration details and Copy of LOC for Class X/XII (in case of photo correction).

B. Additional Category-Wise Documents:

For Typographical / Spelling Corrections (Candidate / Father / Mother Name):

1. No additional parent-sourced documents required; the school will attach attested copies of the Admission Form, Admission & Withdrawal Register (AWR), previous school TC, and School Forwarding Letter.

For Major Name Change (Not Matching School Records):

1. Original Government Gazette Notification.
2. Original newspaper cuttings of public notices (one local vernacular daily and one English daily).
3. Original Court Affidavit sworn before a First Class Magistrate / Notary Public.

For Date of Birth (DOB) Corrections:

1. Birth Certificate issued by the Municipal Authority, Gram Panchayat, or competent government body.
2. Signed Undertaking stating the age at first admission and passing Class X, confirming legal validity after correction.

Sd/-
Principal